STATE OF UTAH/DIVISION OF SUBSTANCE ABUSE AND MENTAL HEALTH

Application for Re-Certification as a Behavioral Health or Homeless Services Case Manager

Under the provisions of the Utah Department of Human Services, I hereby make application to the Utah State Division of Substance Abuse and Mental Health, for re-certification as a Behavioral Health/Homeless Service Case Manager.

Please fill out the application completely. The Utah Case Management Rule R523-7-4(6) states, "Only complete applications supported by all necessary documents shall be considered." Incomplete applications will be denied.

What type of re-certification are you applying for?

Medicaid/Insurance billing certification (requires licensed supervisor):

Adult Behavioral Health ☐ Children's Behavioral Health ☐ Both ☐

Non-Medicaid billing certification (non-licensed supervisor): Homeless services ☐

Name

Place of Employment

Business Address

Business Phone Number Business email

Each Certified Case Manager is required to complete and document 30 training hours related to mental health, substance use disorder, homelessness, trauma informed care, or related topics over the 3 year certification period. Training hours must include at least 4 hours of ethics and 3 hours of suicide prevention training.

Date: Type: Hours of Training Received: Location of Training:

Signature of Applicant: Date:

I certify that the applicant has completed the minimum training specific to Case Management activities.

Name of Supervisor:

Supervisor Signature:

License type/number (Medicaid billing supervisors):

Experience in homeless services (Non-Medicaid billing supervisors): Select

Please email applications to dsamhcasemanagement@utah.gov