STATE OF UTAH/DIVISION OF SUBSTANCE ABUSE AND MENTAL HEALTH

Application for Certification as a Behavioral Health or Homeless Services Case Manager

Under the provisions of the Utah Department of Human Services, I hereby make application to the Utah State Division of Substance Abuse and Mental Health, for certification as a Behavioral Health/Homeless Service Case Manager.

Please fill out the application completely. The Utah Case Management Rule R523-7-4(6) states, "Only complete applications supported by all necessary documents shall be considered." Incomplete applications will be denied.

What type of certification are you applying for?

Medicaid/Insurance billing certification (requires licensed supervisor):

Adult Behavioral Health ☐ Children's Behavioral Health ☐ Both ☐

Non-Medicaid billing certification (non-licensed supervisor): Homeless services ☐

Name

Place of Employment

Business Address

Business Phone Number Business email

Highest Level of Education achieved

Field of Study

Are you licensed by the Utah Division of Operational and Professional Licensing? Select

If yes please indicate: Name of License License Number

Expiration Date Professional Field

Certified Case Managers must have 400 hours of work, volunteer, and/or education experience in human services or a related field before they can apply for certification. Please include the following information related to your experience:

Beginning and End Date: Type: Hours of Experience Accrued: Agency/Location:

Applicant Signature: Date:

I certify that I meet all supervisory requirements and the applicant has complied with all requirements, which include a 40 hour Case Management practicum and examination.

Name of Supervisor:

Supervisor Signature: Exam Score:

License type/number (Medicaid billing supervisors):

Experience in homeless services (Non-Medicaid billing supervisors): Select

Please email applications to dsamhcasemanagement@utah.gov