

OUTLINE OF IMPROVEMENT PROCESS FOR FIDELITY TO SUICIDE PREVENTION PROTOCOL

1. KR, JB and KH will perform audits of 20 charts each. Report of cases closed in the month prior will be run by the 7th day of the following month. KR will sort and send assignments by the 14th day of the following month and completed audits will be submitted back to QI by the 14th day of the next month so they can be shared with MW and presented in the Suicide Prevention Committee Meeting on the 3rd Tuesday of that month. (Closed in April run by May 7, assignments sent out by May 14 and results due back by June 14)
2. Weights added to fidelity audit tool
 - a. 3 items were identified as being “more” important on fidelity audit tool, and will be counted at twice the weight of the other 10 items in order to accurately reflect how well clinicians are adhering to fidelity:
 - i. Item 2-At time of enrollment the Stanley Brown safety plan was developed/revised
 - ii. Item 4- The SBSP adequately addressed means restriction counseling
 - iii. Item 5i- Progress notes document current SI, stressors coping skills, and review of SBSP
3. Auditors will forward completed fidelity monitoring spreadsheet to the appropriate clinic manager or coordinator upon completion.
4. MW will review aggregate and take the follow actions:
 - a. Email those therapists scoring 85% or higher thanking them for efforts. (CC clinic manager and RVP)
 - b. Email those therapists scoring between 75%-84% to share what they missed and encourage improvement (include SPP checklist)
 - c. Assign therapist’s scoring 50%-74% to a Relias training video/PowerPoint with exam, requiring completion within 30 days.
 - d. Refer therapist’s scoring below 50% to attend a required training via zoom meeting with MW (possibly one per region) for more targeted feedback and guidance, within 1 month.
 - e. Email clinic manager and RVP for those scoring below 39% with additional expectation that the clinic manager will require staff to inform them of enrollment into the SPP for the next 4 weeks to provide immediate feedback regarding fidelity.
These staff will also be attending zoom training with Megan, possibly one on one.

SPP Fidelity Improvement Process

85%-100%	75%-84%	50%-74%	Below 50%	*Below 39%
<p>Encouragement email from Director of SP, copying RVP & direct supervisor</p>	<p>Email sent by Director of SP sharing what items were missed & encourage improvement</p>	<p>Assign Relias training video/presentation of SPP Clinical Documentation training with required completion of video and passing of final exam within 30 days</p>	<p>Require attendance to Zoom training with Director of SP for targeted feedback and guidance</p>	<p>In addition to required attendance at Zoom training, Director of SP will email clinic manager and RVP with additional expectation that clinic manager/clinical supervisor will require staff to inform them of SPP enrollment for next 4 weeks to provide immediate feedback regarding fidelity</p>